

LTC2018 AWARDS
Best Koha Implementation
Nomination Details and Form

Library Technology Conclave (LTC2018) scheduled during January 23-25, 2018 at Goa University, Goa, invites nominations from institutions, who have implemented Koha Library Management System in their library for the “**Best Koha Library**” of the Year award. The nominations received will be evaluated based on the procedures and criteria outlined in this document.

Evaluation Criteria

1. Impact on your library and the community it serves: How has Koha helped your library meet its strategic mission to support your users?
2. Management and Access: How has the implementation of Koha helped to manage your library and provide access to all its collection?
3. Branding and customization: How have you customized Koha to reflect the branding of your institution and configured it to meet customer expectations?
4. Reliability: Document the availability of your implementation and how you have minimized down time.
5. Performance: Document the average response time of your system at its busiest times.
6. Innovation: Describe any interesting or unique ways you have implemented Koha to address any special requirements of your library?
7. Community participation: How has your library contributed to the global Koha community? (code contributions, training, documentation, translations, etc.)
8. Privacy and security: Does your implementation operate Koha over https? Describe other measures you have implemented to ensure the privacy of your users and the security of your system and its underlying data.
9. Usage effectiveness data: How has the usage improved over time by – (a) no. of records managed by Koha; (b) no. of annual circulation transaction; (c) OPAC usage by no. of searches; etc.
10. How has the statistical data captured through Koha reports been used for getting better insight into requirements of users and giving them better/customized service?

Jury

The applications will be reviewed by a Jury of 4-5 leading library technology experts in the field led by Mr. Christopher Cormack, an outstanding Leader of Koha Development Community who is involved with early development of Koha since its first version beginning 1999.

Submission of Nomination

The duly filled nomination form along with the Website URL and Access credentials to the Service for review by the jury should to be emailed to Dr. I. R. N. Goudar, the Program Chair, to his email gouadarishwar@gmail.com, on or before **January 1, 2018**.

Award

The nominee selected by the Jury as the best Koha implementation library will receive the LTC Certificate of Merit Award during the valedictory session of the conclave.

Terms and Conditions

1. Nominations must be made through the appropriate online nomination form available at the LTC2018 website - <http://LTC2018.informaticsglobal.com>
2. Nominations are open to any Indian Library irrespective of Self or Service Provider supported implementation.
3. The Institute/Library applying for nomination should register as a delegate represented by one of its staff for attending LTC2018. There will be a separate session at the Conclave on “Innovative Technology Implementation and Usage” in which the nominated delegate will be given the opportunity to present the institutions achievement in this area. Delegate can also send an authored paper for this session.
4. Nominee Institution/Library should provide access to their Koha site when required by the adjudicators.
5. The Winner will receive the LTC2018 Certificate of Merit Award presented at the Conclave. There is no cash or alternative award available, in whole or in part, and the award will be given directly to the winning institution nominee registered for LTC2018.
6. The travel and related incidental expenses of the delegates to attend LTC2018 will have to be borne by their Institute/Library.
7. The adjudicators will have absolute discretion on the selection/decision. No discussion on the final outcome will be entertained.
8. Institutions/Libraries involved with the organization of LTC2018 will not be entitled to participate in this award nomination. However, this will not be applicable to Institutions/Libraries represented by invited speakers of the Conclave.
9. Organizers of LTC2018 will not be responsible for the lost, mislaid, incomplete or delayed nominations.
10. Entry in the awards signifies acceptance of these terms and conditions by the nominee Institution/Library and the delegate representing the Institution/Library.

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Nomination Form

Name of the Institution/Library: _____

Address: _____

City: _____ PIN: _____ State: _____

Represented By: _____

Designation: _____

E-mail: _____ Mobile: _____

Name & Designation of the person attending LTC2018: _____

E-mail: _____ Mobile: _____

Koha Website Address: _____

Questionnaire

(Attach details corresponding to each question in your own format if the space provided here is inadequate)

#	Parameters for Koha Implementation	Responses from Library
1.	In which year did you implement Koha and which version?	
2.	Which is the Koha Version you are currently using?	
3.	What was the earlier LMS being used by your library?	
4.	Post Koha implementation did you encounter any specific library application/situation which your earlier LMS was able to manage but Koha could not? If yes, how did you resolve this situation?	

5.	Which Operating System do you have?	
6.	What types of e-resources are cataloged in your Koha deployment?	
7.	Have you integrated Z39.50 in your Koha deployment?	
8.	Tick mark the LMS Modules implemented completely	<ul style="list-style-type: none"> – OPAC – Acquisition – Cataloguing – Circulation – Serials Control – Reports
9.	Have you catalogued your Journal collection in Koha providing complete holding information for both print and e-Journals, including years?	
10.	Have you integrated RFID with Koha, If yes, which are all the RFID applications enabled/applied?	
11.	Have you implemented multiple libraries on single instance of your Koha deployment?	
12.	Is your Koha deployment on cloud or local server? If on cloud, who is the cloud service provider?	
13.	What kind of user interface your Koha deployment has? Is it a standard Koha User Interface or self-developed?	
14.	Have you customized any of the features of Koha yourself or got it customized from a vendor through an application development process? Has this patch been submitted to the community?	
15.	Have you done any bio-metric integration in your Koha deployment?	

16.	Have you been able to integrate Koha with any of your local databases like Institutional Repository to provide better search experience to your users?	
17.	Any other aspect you would like to highlight about your Koha deployment? (Please add additional sheet if required)	

I have read the Terms and Conditions mentioned above and agree for them.

Signature of the Head of the Library: _____ Date: _____